

Bank Draft Authorization

This is to authorize the Town of Morehead City Water Department to draw a monthly draft on my account for the payment of water/sewer/solid waste services.

Customer Name (\*) \_\_\_\_\_

Service Address (\*) \_\_\_\_\_

Customer Phone Number (\*) \_\_\_\_\_

Water Account Number(\*) \_\_\_\_\_

Bank Name/Address (\*) \_\_\_\_\_  
\_\_\_\_\_

Bank Phone Number (\*) \_\_\_\_\_

Bank Account Number (\*) \_\_\_\_\_

Bank Routing Number (\*) \_\_\_\_\_

(\*) Required for processing. A voided check must be provided with this authorization form.

**Please be advised that activation of the draft service will be 35 to 45 days after the information is received. The banks require this period for processing and until the draft is authorized through your financial institution you shall be responsible for any billing prior to that authorization. Upon receiving your first bill after initializing the draft paperwork please contact our office to avoid nonpayment and possible disruption of service during this time period.**

If at any time the Town of Morehead City Water Department receives a notice of a returned draft a return check fee will be assessed to your account. If the Town of Morehead City Water Department receives more than one notice of a returned draft the account will be taken off draft for a period of twelve months.

Please be advised that 30 days written notification prior to discontinuance of my bank draft must be provided to the Town of Morehead City Water Department should I decide to cancel the draft service.

I have read and agree to the above conditions.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date